



BEDFORD OFFICE  
1243 Shed Road  
Bedford, Pennsylvania 15522  
Phone 814.623.5166 · Fax 814.623.1298  
www.dbhs.co

SOMERSET OFFICE  
245 West Race Street  
Somerset, Pennsylvania 15501  
Phone 814.443.4891 · Fax 814.443.4898  
www.dbhs.co

SUBJECT: Nondiscrimination in Services  
TO: Patients/Clients/Residents/Parents  
FROM: Sandra Benko, Administrator

Admissions, the provisions of services and referrals of clients shall be made without regard to race, color, religious creed, disability, ancestry, national origin (including limited English proficiency), age or sex.

Program Services shall be made accessible to eligible persons with disabilities through the most practical and economically feasible methods available. These methods include, but are not limited to, equipment redesign, the provision of aides and the use of alternative service delivery locations. Structural modifications shall be considered only as a last resort among available methods.

Any individual/client/patient/student (and/or their guardian) who believes they have been discriminated against, may file a complaint of discrimination with:

Bedford-Somerset DBHS  
245 W Race Street  
Somerset, PA 15501

Commonwealth of Pennsylvania  
Department of Human Services  
BEO/Office of Civil Rights Compliance  
Room 225, Health & Welfare Building  
P.O. Box 2675 Harrisburg, PA 17120  
Inquiries: (717) 787-1127  
Email: [RA-PWDHSCivilRights@pa.gov](mailto:RA-PWDHSCivilRights@pa.gov)

U.S. Equal Employment Opportunity Comm.  
801 Market Street, Suite 1000  
Philadelphia, PA 19107-3126  
Inquiries: (800) 669-4000

<https://www.eeoc.gov/federal-sector/overview-federal-sector-eeo-complaint-process>

Office for Civil Rights  
U.S. Dept of Health & Human Services  
Centralized Case Management Operations  
200 Independence Ave, S.W.  
Room 509F HHH Bldg  
Washington, D.C. 20201  
Customer Response Center: (800)368-1019  
TDD: (800) 537-7697  
<https://www.hhs.gov/ocr/complaints>

PA Human Relations Commission  
333 Market Street, 8<sup>th</sup> Floor  
Harrisburg, PA 17101  
<https://www.phrc.pa.gov/File-a-complaint>  
Inquiries: (717) 787-4410